

SCHEDULING A THERAPEUTIC INSEMINATION WITH FROZEN DONOR SPECIMEN

The Fertility Consultants schedules appointments for therapeutic insemination Monday-Friday, and Saturday and Sunday mornings *by prior arrangement only*. Since inseminations are normally done the day after LH surge, please observe the following *strict guidelines*:

<p>To Arrange an Insemination, Monday-Friday</p>	<ol style="list-style-type: none"> 1. Test your urine for LH surge just before calling, ideally the second void. 2. Then call the Insemination Scheduling line at (503) 418-3717, between 7:30 and 10 a.m., to schedule appointment for an insemination the day after your LH surge. <i>After 10 a.m., no further calls will be accepted, nor will appointments be scheduled for that day.</i> <p>Note: Exact appointment availability varies depending upon the clinic daily schedule.</p>
<p>To Arrange an Insemination - Saturday Morning</p>	<p>Inseminations are available on Saturday mornings for those patients having a positive LH surge on Friday. <i>Call the Insemination Scheduling line at (503) 418-3717, on Friday before 1 p.m. to schedule your Saturday insemination.</i> After 1 p.m., no further calls will be accepted.</p>
<p>To Arrange an Insemination - Sunday Morning</p>	<p>If you anticipate an LH surge on Saturday and will be testing your urine on Saturday, please make tentative arrangements for Sunday as follows:</p> <p><u>Friday</u></p> <ul style="list-style-type: none"> • Call the Insemination Scheduling line at (503) 418-3717, between 7:30 a.m. and 1 p.m. No calls will be accepted after 1 p.m. State that you may need therapeutic insemination with donor semen on Sunday. Obtain the name of the Fertility Consultants on-call physician. It is your responsibility to call that physician on Saturday morning if your LH surge is positive. <p><u>Saturday</u></p> <ul style="list-style-type: none"> • In the morning, test your urine for LH surge. Call the Fertility Consultants on-call physician via the Hospital Paging Operator at (503) 494-8311, between 10 a.m. and 12 o'clock noon. You will schedule your appointment with the physician. If your surge is negative, you do not need to call. <p><u>Sunday</u></p> <ul style="list-style-type: none"> • Go to the Fertility Consultants waiting room (see address on letterhead on first page), at the scheduled time. If you have an LH surge on Sunday, call the clinic nurse on Monday, between 7:30 and 10 a.m. to arrange for service on that day. <p>FAILURE TO CONTACT THE CLINIC STAFF BY 1 P.M. ON FRIDAY AND THE FERTILITY CONSULTANTS PHYSICIAN ON SATURDAY BEFORE 12 O'CLOCK NOON, MAY RESULT IN NO SERVICE ON SUNDAY. PATIENTS WHO FAIL TO CALL ON TIME ON FRIDAY WILL INCUR AN ADDITIONAL \$50 FEE.</p>

► Holidays

Fertility Consultants personnel observe the usual holidays. Most holidays will be treated as a weekend and inseminations will be available. Please call well ahead to inquire about coverage. The clinic is closed for all services on December 25 and January 1.

► Registration

All patients using Andrology Laboratory or OB/GYN service must have current outpatient registration with OHSU. If it has been a month since you last updated your registration information, you must call OHSU outpatient registration, Monday-Friday, between 8 a.m. and 5 p.m., at (503) 494-8505, to obtain current registration.

► Payment of Fees

Fees are payable at time of service whether you have insurance or not. If you have insurance coverage, your insurance will be billed for reimbursement. If you have any questions, call the Fertility Consultants bookkeeper at (503) 418-3712, or the Andrology Lab bookkeeper at (503) 418-3760.

Andrology Laboratory	Fees	Fertility Consultants	Fees
IUI (Intrauterine Insemination) Prepared Donor Sperm	\$480	Insemination Weekend	\$225 25
Sperm Count on Thawed Sample	30		
Late Scheduling	50		

ATTENTION:

If you schedule an insemination but you do not come in for it or do not cancel at least 2-hours before the appointment, you will be charged \$410 for the sperm sample and sperm wash.

SUMMARY OF SCHEDULING INFORMATION

If you LH surge . . .	What you must do . . .
Monday-Thursday	Call the Insemination Scheduling line at (503) 418-3717, the day of surge, between 7:30 and 10 a.m., to arrange an insemination appointment for the next day.
Friday	Call the Insemination Scheduling line at (503) 418-3717, between 7:30 a.m. and 1 p.m. to schedule an insemination for Saturday.
If you expect the LH surge will occur on Saturday	Call the Insemination Scheduling line at (503) 418-3717, between 7:30 a.m. and 1 p.m. on Friday, to make anticipatory arrangements for Sunday.
If you surge on Saturday (& called the clinic nurse on Friday)	Call the on-call physician, between 10 a.m. and 12 o'clock noon on Saturday, to confirm the time of your insemination appointment for Sunday. The on-call physician's number is (503) 494-8311.
If you surge on Sunday	Call the Insemination Scheduling line at (503) 418-3717, between 7:30 and 10 a.m. on Monday, to arrange an insemination appointment that after-noon. If you want a morning appointment on Monday, call directly to (503) 418-3700 to schedule this.

► Questions

For clarification on any of the above items, please call the Clinic Nurse at (503) 418-3700. A scheduling chart is provided for your assistance to ensure efficient interactions between you, the Andrology Laboratory and Fertility Consultants.